



**City of Silverton**  
306 South Water Street  
Silverton, OR 97381  
(503) 874-2207 fax: (503) 873-3210

*FOR OFFICE USE ONLY:*

Planning File No. : \_\_\_\_\_

Date Received: \_\_\_\_\_ Fee: \_\_\_\_\_

Land Use Type: \_\_\_\_\_

Received by: \_\_\_\_\_

## PRE-APPLICATION CONFERENCE

**Project Name:** \_\_\_\_\_

### **Applicant:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Relationship to \_\_\_\_\_

Property Owner: \_\_\_\_\_ Email Address: \_\_\_\_\_

### **Applicant's Representative:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Relationship to \_\_\_\_\_

Property Owner: \_\_\_\_\_ Email Address: \_\_\_\_\_

### **Site Information:**

Address: \_\_\_\_\_

Assessors \_\_\_\_\_

Map/Taxlot #: \_\_\_\_\_

Current Use of \_\_\_\_\_ Zoning

Site: \_\_\_\_\_ Designation: \_\_\_\_\_

Nature of Project: \_\_\_\_\_

**Required Attachments:**

- Conceptual Site Plan.** Drawn to scale and containing the following information:
  - o Lot dimensions and total lot area
  - o Location of all existing and proposed structures, including distances to lot lines
  - o Location of all existing or proposed improvements on the site, including driveways, parking lots, sidewalks, decks, and patios.
  - o Abutting streets, whether public or private.
  - o Locations, dimensions, and nature of all easements on the property.

**Authorizing Signatures:**

**Applicant(s) or Applicant’s Representative:**

Print or Type	Signature
Print or Type	Signature

The application form, application fee, and conceptual sketches must be received at least seven (7) days prior to the scheduled conference. Conferences are held on Thursday mornings. The date of your conference will be established upon receipt of your application and conceptual plans.

**Your pre-application meeting will be held on Thursday\_\_\_\_\_ at 10:00 AM.**