



City of Silverton
 306 South Water Street
 Silverton, OR 97381
 (503) 874-2207 fax: (503) 873-3210

FOR OFFICE USE ONLY:

Planning File No. : _____

Date Received: _____ Fee: _____

Land Use Type: IV

Received by: _____

ZONE MAP AND DEVELOPMENT CODE TEXT AMENDMENT APPLICATION

Project Name: _____

Applicant:

Name: _____

Mailing Address: _____

Phone Number: _____

Relationship to Property _____

Owner: _____ Email Address: _____

Applicant's Representative:

Name: _____

Mailing Address: _____

Phone Number: _____

Relationship to Property _____

Owner: _____ Email Address: _____

Property Owner(s):

Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Site Information:

Address: _____

Assessors Map/Tax lot #: _____

Current Use of Site: _____ Zoning

Proposed Use(s) of Property _____ Designation: _____

Property _____

Required Attachments and Information:

- Narrative.** Explain the proposal including the intent, nature, and proposed use of the development. In addition, explain how the proposal meets **each and all** of the following review criteria and standards in sufficient detail for review and decision-making:

Legislative Amendments. (Development Code Text Amendment)

1. The amendment is consistent with the goals and policies of the Comprehensive Plan, the statewide planning goals, and any relevant area plans adopted by the City Council;
2. The amendment conforms to the Transportation Planning Rule provisions as implemented through Section 4.7.600 of the development code; and
3. The amendment is in the public interest; for example, it is needed to meet changing conditions or new laws.

Quasi-Judicial Amendments.

Legislative Amendments plus the following criteria:

1. Approval of the request is consistent with the Statewide Planning Goals;
2. Approval of the request is consistent with the relevant Comprehensive Plan policies and on balance has been found to be more supportive of the Comprehensive Plan as a whole than the old designation;
3. The requested designation is consistent with any relevant area plans adopted by the City Council;
4. The requested designation is consistent with the Comprehensive Plan map pattern and any negative impacts upon the area resulting from the change, if any, have been considered and deemed acceptable by the City;
5. A public need will be met by the proposed change that is not already met by other available properties, or the amendment corrects a mistake or inconsistency in the comprehensive plan or zoning map regarding the property which is the subject of the application;
6. The property and affected area is presently provided with adequate public facilities, services and transportation networks to support the use, or such facilities, services and transportation networks are planned to be provided in the planning period; and
7. The amendment conforms to other applicable provisions of this Code, such as the Transportation Planning Rule requirements incorporated into Section 4.7.600.
8. Any amendment involving a change to the City's urban growth boundary shall conform to applicable State planning rules for such amendments.

- Traffic Impact Study.** When required, shall be prepared in accordance with the road authority's requirements. See Section 4.1.900 for relevant standards.

- Deeds.** A copy of the deed(s) and legal description of the property.

- Posting Requirements.** At least ten (10) days prior to a public hearing the applicant shall post a sign supplied by the Community Development Department on the site where it is clearly visible to pedestrians and motorists. The sign must be returned within fourteen (14) days after the public hearing or the applicant will be billed \$300 dollars to replace the sign.
- Neighborhood Meeting.** A neighborhood is encouraged for all Zoning and Text Amendment applications. Following any neighborhood meeting the applicant shall complete and submit the required documents (meeting minutes, summary of comments, attendance sheet(s), etc).
- Mailing List.** A certified list prepared by a title company or certified by the Marion County Tax Assessor's office with the names and addresses of all property owners within 500 feet of the subject site. The list shall be formatted to Avery 5160 (1"x 2 5/8") labels for reproducing by the City.
- Submittal Requirements.** For initial Staff Review, five (5) printed copies of the application shall be submitted. Once the application has been deemed complete an additional seven (7) printed copies of all application materials shall be submitted. In addition, to the printed copies an electronic copy of the Narrative shall be submitted to the City.

Authorizing Signatures:

I hereby certify that the information on this application and attachments are correct and that the property affected by this application is in the exclusive ownership or control of the applicant, or that the applicant has the consent of all partners in ownership of the affected property. An authorization letter from the property owner has been attached in the event the owner's signature has not been provided below.

Property Owner(s):

| | |
|---------------|-----------|
| Print or Type | Signature |
| Print or Type | Signature |

Applicant(s) or Authorized Agent:

| | |
|---------------|-----------|
| Print or Type | Signature |
| Print or Type | Signature |