



CITY OF SILVERTON – HOMELESS/HOUSING TASK FORCE MEETING

Americans with Disabilities Act – *The City of Silverton intends to comply with the A.D.A. The meeting location is accessible to individuals needing special accommodations such as a sign language interpreter, headphones, or other special accommodations for the hearing impaired. To participate, please contact the City at 503-874-2216 at least 48 hours prior to the meeting.*

A copy of the full packet is available on the City's website at www.silverton.or.us/agendacenter. In accordance with House Bill 4212 the meeting will be held electronically using the Zoom web conference platform. Please submit written comments to aspeier@silverton.or.us by 3:00 p.m. on Wednesday, March 24, 2021. Comments received will be shared with the Homeless/Housing Task Force before the meeting and included in the record.

Zoom Meeting Link:

<https://us02web.zoom.us/j/82674395116?pwd=cFA0RUUzcTU0MW1yeS8xck1oM2FLZz09>

Webinar ID: 826 7439 5116

Passcode: 923773

Dial in: 1 (253) 215-8782

Wednesday, March 24, 2021 – 6:00 p.m.

AGENDA

- I. Call to Order, Pledge of Allegiance and Roll Call**
- II. Approval of Minutes** – Minutes from the meeting held on December 2, 2020
- III. Public Comment** – Items not on this agenda
- IV. Discussion/Action Item**
 - 4.1 Options for illegally parked recreational vehicles
- V. Task Force Updates**
 - 5.1 Sheltering Silverton
 - 5.2 Educational Cohort
 - 5.3 Other updates
- VI. Next Steps**
- VII. Adjournment**

1 CITY OF SILVERTON
2 **HOMELESS/HOUSING TASK FORCE MINUTES**

3 **Zoom Web Conference Platform**

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5 **December 2, 2020, 6:00 p.m.**

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7 **I. CALL TO ORDER**

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9 Chair Kyle Palmer called the meeting to order at 6:01 p.m. The task force members and staff were
10 present through the virtual meeting platform Zoom. Chair Palmer explained the meeting is being held
11 through Zoom in accordance with House Bill 4212.

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Present	Excused	
X		Kyle Palmer
X		Jaime Fuhrman
X		Sara White
	X	Helen Thomas
X		Jess Miller
X		Dana Smith
X		Jennifer Hannan
X		Sarah DeSantis
X		Hilary Dumitrescu
	X	Karolle Hughes
	X	Joseph Schmaus

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28 Staff Present:
29 Assistant to the City Manager/City Clerk, Angela Speier

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31 **II. APPROVAL OF MINUTES**

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33 Member White made a motion to approve the minutes from the meeting held on October 28, 2020.
34 Member Smith seconded the motion. There was no discussion and the motion passed unanimously (8-0).

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36 **III. PUBLIC COMMENT – None**

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38 **IV. DISCUSSION/ACTION ITEM**

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40 **4.1 Educational Cohort Proposal – Douglas Jenkins**

41 Chair Palmer introduced Douglas Jenkins who presented his draft proposal to start an educational cohort.
42 Mr. Jenkins referred to the draft proposal located in the meeting packet. He explained the general outline
43 is to ask an organization to endorse the project and then utilize volunteers to help spread information
44 about the unsheltered population provided by organizations such as Sheltering Silverton. These
45 individuals would use their social media channels to help spread the message to the community. He
46 explained the advantage of having the content endorsed by an official body is to provide an opportunity
47 for feedback and to help control the message. He envisions the program running for a year with two posts
48 per month about the vulnerable population (unsheltered or people with housing insecurities) and is
49 proposing the first month messages be related to kindness. He is recommending Sheltering Silverton
50 serve as the governing agency for the program. Chair Palmer asked if he thinks it could be endorsed by
51 both Sheltering Silverton and this Task Force. Mr. Jenkins said there would be certain advantages to
52 having the City endorse this program, but government processes can also hinder timing and would not
53 allow for education to take place prior to action being taken by City Council.
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1 Member White likes the concept of this program and said Sheltering Silverton would be willing to help, but
2 they are short staffed. She suggested coordinating efforts with the Advisory Collaborative and other
3 volunteers who could work to draft the message and solicit data from Sheltering Silverton. A staff member
4 with Sheltering Silverton would need to be assigned to monitor and adjust the messages as needed.
5 Member Dumitrescu volunteered to help provide the data, but would prefer one of the volunteers create
6 the graphics. She also suggested creating a graphic letting people know where they can drop off
7 donations that lists the organizations, their hours and contact information. Mr. Jenkins suggested
8 Sheltering Silverton create 12 posts that can be utilized for the first six months. Chair Palmer said he
9 would like to see Mr. Jenkins lead the communication efforts. Mr. Jenkins said he is happy to participate
10 as a team member, but would be relying on the individuals who volunteer to serve as the conduits to get
11 the information out through their social media pages. Sheltering Silverton will bring this proposal to their
12 Board for their endorsement. Ken Tobin an attendee volunteered to assist with being a conduit through
13 the chat feature. Member Miller suggested including the Library as part of the Communications Plan in
14 order to reach the nonsocial media users. The members thanked Mr. Jenkins for coming up with the
15 structure of this proposal and expressed their excitement to start spreading positive messaging.

17 **V. TASK FORCE UPDATES**

18 **5.1 Sheltering Silverton**

19 Member White said Sheltering Silverton has opened their Daytime Resource Center in the former
20 Santiam Tractor Supply building. The Resource Center is open Monday – Friday from 1:00 to 5:00 pm
21 and they are averaging about 15 visitors per day. They have an active client load of 35 individuals. She
22 explained those numbers are little low due to a number of clients staying in hotels in Salem. They are
23 feeding people daily and giving gift cards to local eateries for the days they are not open. Sheltering
24 Silverton does not know how long they will be able to stay at their current location, but are preparing to be
25 out by March.

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28 Member Dumitrescu provided an update on the pallet shelters that were discussed in October and said
29 Sheltering Silverton is moving forward with purchasing four temporary shelters. She explained they still do
30 not have a location to set them up in a more permanent way and described the challenges they are facing
31 with these types of structures being allowable under the City's Development Code due to them using an
32 extension cord for their electricity. The shelters will need to be hard wired in order to meet the code.
33 Member Dumitrescu explained their hope is to receive funding in the spring which would allow Sheltering
34 Silverton to either purchase property or find a long-term lease somewhere. She described the type of
35 space they are looking for and various shelter options they would like to have on site at a permanent
36 location. Member Smith expressed her disappointment that the City is forcing these pallet shelters which
37 are temporary in nature into the model of the transitional housing setting which are more semi-permanent
38 by insisting they are hard wired. Discussion ensued on possible long term properties for Sheltering
39 Silverton. Member Dumitrescu stressed any location will need to provide for 24-hour staffing and it will
40 require a team of people working with the residents to get them back on track. Members discussed the
41 level of oversight needed for transitional housing verses a temporary warming shelter. Member White
42 provided an update on the transitional housing project at St. Edwards Church.

43 **5.2 Other updates**

44 Member Hannan said the Silver Falls School District is finishing the quarter. It has been very hard
45 connecting with the students who did not engage virtually and discussed the challenges of distance
46 learning. Members discussed the Place in Time (PIT) Count that will be occurring on January 27, 2021.
47 Member White said Sheltering Silverton is planning to hold a connect event at their new location that day.
48 Member White said they are beginning to see wildfire refugees accessing services.

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51 Member Smith said she shared a video on her Facebook page about Square One Village's Opportunity
52 Village in Eugene (<https://www.youtube.com/watch?v=vhqmwE3MLhw&feature=youtu.be>). She explained
53 the video does a good job educating people about the things that get in the way of people being able to
54 move forward with their lives.
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1 Member White said Sheltering Silverton is interested in opportunities to engage with some of the first
2 responders in the community and talk about what they do. She said there have been recent interactions
3 lately making it clear they need to clarify the work Sheltering Silverton is doing with police and fire. They
4 would like to discuss how Sheltering Silverton can be resources and partners in the community. Chair
5 Palmer suggested inviting the Police and Fire Chiefs to one of these meetings in order to set the stage for
6 that communication. He suggested an agenda item on how to connect the advocacy in the community
7 with first responders. Member White said her and Captain Boatner talk on regular basis in order to help
8 individuals who are struggling in the community.
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10 **VI. ADJOURNMENT**

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12 Member Smith made a motion to adjourn. Member Miller seconded the motion and Chair Palmer
13 adjourned the meeting at 7:02 p.m.

14 Respectfully submitted by:

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18 /s/Angela Speier, Assistant to the City Manager/City Clerk

DRAFT

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MEMO

DATE: March 17, 2021

FROM: Angela Speier, Assistant to the City Manager/City Clerk

TO: Homeless/Housing Task Force

RE: Options for illegally parked recreational vehicles

During the February 10, 2021 City Council Special Meeting Councilor Sears raised the concern about the number of RVs illegally parked on the street. He asked if there was something else the City could do instead of them parking in neighborhoods. Mayor Palmer said this issue is one of many that play into the long term objective to further develop and implement strategies for supporting homeless outreach in the community. Councilor Sears said there needs to be a balance, because people living in the neighborhoods where this happens probably do not want to see a RV parked in front of their house for an extended period of time. He asked for this topic to be further discussed in order to brainstorm solutions.

Attached to this memo is Chapter 10.26 of the Silverton Municipal Code which regulates Recreational Vehicles.

**Chapter 10.26
RECREATIONAL VEHICLES**

Sections:

[10.26.010 Recreational vehicle defined.](#)

[10.26.020 Parking on public street – Time limit.](#)

[10.26.030 Residency or occupancy in public places prohibited.](#)

[10.26.040 Residence in vehicle on private property – Permit required.](#)

[10.26.050 Permits generally.](#)

[10.26.060 Permits – Time limit.](#)

[10.26.070 Permits – No cost.](#)

10.26.010 Recreational vehicle defined.

As used in this chapter, “recreational vehicle” means any motor home, travel trailer, camper or other vehicle used for or equipped for sleeping and living purposes. (Ord. 92-102, 1992)

10.26.020 Parking on public street – Time limit.

It is unlawful to park a recreational vehicle on any public street for more than three consecutive days. (Ord. 92-102, 1992)

10.26.030 Residency or occupancy in public places prohibited.

It is unlawful to reside in or occupy any recreational vehicle in any public place within the city. (Ord. 02-118 § 1, 2002; Ord. 92-102, 1992)

10.26.040 Residence in vehicle on private property – Permit required.

It is unlawful to reside and live in a recreational vehicle on private property for more than 15 days in any particular 30-day period without having a permit issued by the city. To park and live in a recreational vehicle on private property for more than 15 days in any particular 30-day period, the applicant shall apply for and obtain a permit from the city which shall be good for an additional 15-day period. (Ord. 92-102, 1992)

10.26.050 Permits generally.

Permits shall be in the form as prescribed by the city manager and shall not be issued unless the applicant shows satisfactory proof to the city manager or his designee that the recreational vehicle is fully self contained with respect to water supply, garbage disposal and sanitation. The permit shall be temporary in nature and shall not be issued to the same vehicle more than twice in any

particular six-month period. (Ord. 92-102, 1992)

10.26.060 Permits – Time limit.

Notwithstanding anything contained herein to the contrary, a permit shall be available for a period not to exceed 90 days for purposes of residing in a recreational vehicle on the same premises wherein a dwelling is being constructed and the applicant has a current building permit for said construction. In this respect, the applicant shall furnish proof to the city manager that the recreational vehicle is fully self contained and provides no health hazard to the community with respect to water, sewer and garbage. Said permit shall be renewable in the discretion of the city manager. (Ord. 92-102, 1992)

10.26.070 Permits – No cost.

All permits required and issued under this chapter shall be free of charge and the same shall be renewable at the discretion of the city manager. (Ord. 92-102, 1992)