

**CITY OF SILVERTON  
CITY COUNCIL MINUTES**

**Silverton Community Center – Council Chambers – 421 South Water St.**

**April 2, 2018, 7:00 PM**

**I. OPENING CEREMONIES – Call To Order, Pledge Of Allegiance & Roll Call**

Mayor Palmer called the Meeting to order at 7:00 p.m.

<u>Present</u>	<u>Absent</u>	
<u>X</u>	<u>          </u>	Mayor Kyle Palmer
<u>X</u>	<u>          </u>	Council President Jason Freiling
<u>X</u>	<u>          </u>	Jim Sears
<u>X</u>	<u>          </u>	Matt Plummer
<u>X</u>	<u>          </u>	Dana Smith
<u>          </u>	<u>Excused</u>	Laurie Carter
<u>X</u>	<u>          </u>	Rhett Martin

Staff Present:

City Manager, Christy Wurster; Chief of Police, Jeff Fossholm; Public Works Director, Christian Saxe; Community Development Director, Jason Gottgetreu; Finance Director, Kathleen Zaragoza; and City Clerk, Lisa Figueroa

**II. APPROVAL OF MINUTES**

Councilor Freiling moved to approve the Minutes of the meeting held on February 12, 2018, the work session held February 26, 2018 and the regular meeting held March 5, 2018 as presented. Councilor Plummer seconded the motion.

Councilor Smith noted several amendments:

February 12, 2018 minutes:

- a. Page 13, objective 5.3 – Read as, “...for the remaining portion of the Pettit property” for clarification.

February 26, 2018 minutes:

- a. Page 15, line 32 – She asked for clarification regarding Councilor Sears’ statement. Councilor Smith suggested to include a statement indicating there was Council discussion and it was clarified the construction would ensure it would be protected in the inundation zone.
- b. Page 16, line 9 – Read as, “...with a certification for lead based paint would...”

March 5, 2018 minutes:

- a. Page 21, line 16 – Questioned whether Steelhammer Road was part of the discussion. Community Development Director Jason Gottgetreu clarified it should be Schemmel Lane instead of Steelhammer Road.
- b. Page 22, line 52 – Omit “with consent”.
- c. Page 26, line 19 – Read as, “Councilor Smith stated...”.
- d. Page 27, line 52 – Read as, “Councilor Smith said yes, the code language is on the back, religious institutions and places of worship may have accessory uses including...”

- e. Page 28, line 7 – Read as, ‘Councilor Smith said, “It’s a place to start.”
- f. Page 28, line 13 – She indicated she did not have changes but requested the Council discuss the consensus to direct staff to draft language during Council communications.
- g. Page 28, line 26 – Read as, “Councilor Smith asked if City Manager Wurster and Mr. Bellando would...”

Councilor Freilinger amended his motion to approve the minutes as amended. Councilor Plummer seconded the amended motion and it carried unanimously.

### **III. OATHS OF OFFICE/PUBLIC RECOGNITION**

#### **3.1 Proclamation – Child Abuse Prevention Awareness Month**

Mayor Palmer read a proclamation recognizing April as Child Abuse Prevention Awareness Month.

#### **3.2 Proclamation – National Service Recognition Day**

Mayor Palmer read a proclamation recognizing April 3 as National Service Recognition Day.

### **IV. PUBLIC COMMENT –**

Wilma Riggs said the water pressure in her neighborhood has decreased so much so that she has suffered financially because she has had to hire a contractor to blow out her lines.

Stu Rasmussen commented on the discussion the City had with Marion County in regards to the Oregon Garden debt. He said he thinks the City should assume the loan for \$1.00, so the City can own the asset and then recuperate the money.

Chris Mayou commented on the recent City newsletter in Our Town. She thanked the City and the Mayor for their efforts to keep the community updated.

James Ellison asked if the Council made progress on implementing a lower rate for low income individuals. The Council indicated they allocated more money to the assistance program and directed him to contact Silverton Area Community Aid.

Reverend Shana McCauley said St. Edwards Church will host an informational meeting on April 19 at 6:30 p.m. to discuss their pilot project to provide housing for homeless women.

### **V. SCHEDULED PRESENTATIONS –**

#### **5.1 Audit presentation – Boldt, Carlisle, & Smith**

Boldt, Carlisle & Smith Partner Brad Bingenheimer presented the financial audit. He said the presentation is later than they typically present to the City but stated their report is an unmodified report and the financial statements of the City ending June 30, 2017 appear to be in order. He said they use two sets of standards. One method is used to evaluate the City’s higher risk areas and the second applies to specific laws and internal controls. He indicated the total asset and deferred outflows were \$76.7 million, total liabilities and deferred outflows were \$18.8 million, which left a net position of \$57.9 million and was an increase of \$5.4 million.

He indicated the ending General Fund Balance was \$3.6 million and it was a slight decrease of \$375,000. He said the expenditures were within the appropriations, which contributed to the stability of the General Fund. He reviewed the Assessment Fund and noted there was significant activity in the Water and Sewer Funds. He said the ending balance in the Water Fund was \$8.4 million and the Sewer Fund was \$14.8 million.

Mr. Bingenheimer referenced the Net Pension Liability, which was \$5,247,790 at the end of the fiscal year; an increase of \$3 million from the previous year. He said the City's Public Employees Retirement System (PERS) rates increased an average of 30% as of July 1, 2017 and is an issue of concern for many municipalities.

Mr. Bingenheimer said they noticed non-operating funds with a contingency appropriation in them and indicated that is not allowed under Oregon Law. He said internal controls allow them to identify potential weaknesses or risks. He said using that method they found there were no reviews of the journal entries, the City's capital assets are listed on a spreadsheet and maintained by only one person. He indicated those should be reviewed by a second person and if not, could be a potential risk. Councilor Smith asked if his concerns were in regards to the capital assets being maintained on a spreadsheet or whether they were not reviewed by a second person. Mr. Bingenheimer indicated spreadsheets are not very secure and there is the potential to delete a line. He said having another person verify the activity could mitigate those potential risks.

## **5.2 Chamber Of Commerce Monthly Report**

Executive Director Stacy Palmer presented the monthly report. She said there were a total of 6,204 contacts last month. She listed upcoming events including the business group meeting, the Chamber Golf Tournament on May 11 at Evergreen Golf Course, a Board development training on April 13 at Main Street Bistro, and the Pet Parade on May 19. She indicated one of the Chamber Board members secured a grant from the Homer Davenport Community Festival organization to assist with the renovation of the entryway signs. She said the Silverton Visitor Guides will be distributed with the Our Town April 15 edition.

The Council recessed for a short break at 8:03 p.m. and reconvened at 8:10 p.m.

## **VI. PUBLIC HEARING**

There were none scheduled.

## **VII. CONSENT AGENDA**

Mayor Palmer asked to removed agenda item 7.4 for discussion. Councilor Freilinger asked to remove agenda item 7.5 for discussion.

Councilor Smith moved to approve the Consent Agenda, which included agenda items 7.1, 7.2, 7.3, and 7.6. Councilor Sears seconded the motion and it carried unanimously.

- 7.1 OLCC Liquor License for new retail off-premises sales for DG Retail LLC, dba Dollar General Store #18394**
- 7.2 OLCC Liquor License for new retail off-premises sales for Shaggy's Den Smoke Shop LLC**
- 7.3 Resolution No. 18-09 – A resolution to increase the appropriation for Street Administration to cover the costs associated with the November 7, 2017 Fuel Tax Ballot Measure**
- 7.6 Execute an Intergovernmental Agreement with Oregon Department of Transportation (ODOT) for Statewide Transportation Improvement Program (STIP) Funds Related to the Steelhammer Road Improvement Project**

**7.4 Resolution No. 18-10 – A resolution of the Silverton City Council supporting a climate change/energy use study to be conducted by Sustainable Silverton**

Mayor Palmer said he was contacted by a representative of Portland General Electric, who indicated they wanted to be involved in the process of the Sustainable Silverton study. He said staff drafted language to include in the resolution and read the amendments.

Councilor Freilinger moved to approve Resolution No. 18-10 with the amended changes. Councilor Sears seconded the motion.

The Council questioned whether the group Sustainable Silverton was contacted about the changes to the Resolution. Charles Baldwin commented on behalf of Sustainable Silverton and said Councilor Plummer informed him of the changes.

Following discussion, the motion carried unanimously.

**7.5 Resolution No. 18-11 – A resolution of the Silverton City Council adopting the City Council Goals for Fiscal Year 2018-2019**

Councilor Freilinger suggested an amendment to Goal 4 – Implement Policies and Programs to Maintain Safety and Quality of Life; add Item 4.7 “Explore ways to increase High Speed data options in the city by removing barriers to entry in the city code for installation of high speed wired or wireless data networks.” He said it would allow the Council to look at options in the future. The Council asked clarification questions and discussed his recommendation.

Mayor Palmer accepted public comment. Mr. Rasmussen suggested they include the term “universal”; otherwise it may allow incoming providers to be selective of their customers and he said service should be provided to everyone.

Councilor Freilinger moved to add Item 4.7 “Explore ways to increase High Speed data options in the city by removing barriers to entry in the city code for installation of high speed wired or wireless data networks” under Goal 4. Councilor Sears seconded the motion and it carried unanimously.

Councilor Smith moved to adopt Resolution No. 18-11 as amended. Councilor Freilinger seconded the motion.

Councilor Smith clarified that the motion includes Councilor Freilinger’s amendments and the language she proposed earlier in the evening under objective 5.3, “...purchase of the remaining portion of the Pettit property.” Following discussion the motion carried unanimously.

**VIII. DISCUSSION/ACTION ITEMS**

**8.1 Ordinance No. 18-08 – Amending Silverton Municipal Code Chapter 5.34 Marijuana Facilities to modify certain standards**

Community Development Director Jason Gottgetreu presented the staff report and summarized the changes as requested by the Council. The recommended changes include:

- Allow delivery of products
- Allow edibles
- Change the time of business operations to 10:00 a.m. to 7:00 p.m. all days
- Have a 500-foot separation between marijuana retailers
- Require background checks for employees at dispensaries and retailers

Mayor Palmer accepted public comment.

Noel Gillespie commented on the hours of operation and suggested the Council allow the maximum hours of operations in accordance with the Oregon Liquor Control Commission (OLCC) rules.

The Council recalled their discussion included several suggestions. Councilor Sears referenced Section K on page 199 of the packet and asked if 'all persons' should be 'owners' and questioned whether there is a fee associated with the background check. Chief of Police Jeff Fossholm indicated there was not a fee.

Councilor Freilinger moved to have the first reading of Ordinance No. 18-08, by title only. Councilor Sears seconded the motion and it carried unanimously.

City Manager Wurster read Ordinance No. 18-08 by title only.

Councilor Freilinger moved to pass Ordinance No. 18-08, on its first reading. Councilor Sears seconded the motion.

Councilor Freilinger moved to have the second reading of Ordinance No. 18-08, by title only. Councilor Sears seconded the motion and it carried unanimously.

City Manager Wurster read Ordinance No. 18-08 by title only.

Councilor Freilinger moved to adopt Ordinance No. 18-08, on its second and final reading. Councilor Sears seconded the motion.

The Council reviewed the proposed changes, discussed the language under Section K and considered scenarios in regards to deliveries of marijuana products. They considered allowing deliveries for medical products only, but there were comments that a large population of individuals could be excluded as they may use recreational products medically on occasion without having a medical card. Councilor Smith asked if delivery would be limited to within the city limits. Staff said yes. Councilor Freilinger stated OLCC allows hours of operations from 7:00 a.m. to 10:00 p.m. seven days a week. After further discussion, Mayor Palmer suggested considering each amendment individually.

Councilor Freilinger moved to allow delivery for medical card participant products only. Councilor Sears seconded the motion and it carried five to one. Mayor Palmer opposed the motion.

Councilor Plummer moved to have a 1,000 foot physical separation between marijuana retailers with the grandfather clause. Councilor Freilinger seconded the motion.

The Council asked how that would affect retailers. Community Development Director Gottgetreu indicated the distance is equal to about four blocks, which could include area near Silverton Inn & Suites, the lower area off of Silverton Road and some areas within the Industrial Park. Following discussion the motion carried four to two. Councilor Smith and Mayor Palmer opposed the motion.

Mayor Palmer moved to change the hours of operation from 7:00 a.m. to 10:00 p.m. Councilor Sears seconded the motion and it carried four to two. Councilors Plummer and Freilinger opposed the motion.

Councilor Sears moved to amend Section 5.34.040(k) to read as, "The owner or operator of a medical..." Councilor Freilinger seconded the motion and it carried unanimously.

Following discussion, Mayor Palmer directed the Council back to the original motion to pass Ordinance No. 18-08 on its second and final reading and it carried five to one. Mayor Palmer opposed the motion.

## **8.2 Ordinance No. 18-09 – Amending Silverton Municipal Code Chapter 10.08 to Update Code Language and Remove Fine Amounts**

Chief of Police Fossholm presented the staff report and provided background on the ordinance.

Councilor Freilinger moved to have the first reading of Ordinance No. 18-09, by title only. Councilor Sears seconded the motion and it carried unanimously.

City Manager Wurster read Ordinance No. 18-09 by title only.

Councilor Freilinger moved to pass Ordinance No. 18-09, on its first reading. Councilor Sears seconds the motion.

Councilor Freilinger moved to have the second reading of Ordinance No. 18-09, by title only. Councilor Plummer seconded the motion and it carried unanimously.

City Manager Wurster read Ordinance No. 18-09 by title only.

Councilor Freilinger moved to adopt Ordinance No. 18-09, on its second and final reading. Councilor Plummer seconded the motion.

Councilor Smith stated this is not relevant to this issue, but the City’s general fine of ‘up to \$2,500’ has been interpreted by the public as ‘equal to \$2,500’ and suggested it be ‘\$0-\$2,500’ so it is more obvious that there is a range. Councilor Sears noted Section 10.080.090(a) references Silverton Municipal Code 10.08.080, which is being removed and suggested it read, “...requirement of paying a fee.” He referenced Section 10.08.110 and suggested removing “...the city treasurer to...” He indicated he believes there are other necessary changes, but recommended they review it in the future when there is more time.

Councilor Freilinger moved to amend the motion to adopt Ordinance No. 18-09, with amendments on its second and final reading. Councilor Plummer seconded the motion and it carried unanimously.

**8.3 Resolution No. 18-12 – Adopting a fee schedule for parking**

Chief of Police Fossholm indicated the resolution is a follow up to the passage of Ordinance No. 18-09 and will set the fine amounts. Councilor Sears referenced the table under Section 1 and proposed changes:

Meters – Legal Time Limit (10.08.030)	\$10 for first offense (meter expired) \$10 two hour meter violation \$25 <del>for</del> <u>after</u> second offense (four hours at same two hour meter after initial violation) \$50 <del>for</del> <u>after</u> third violation (six hours at same two hour meter after first and second cite issued)
Parking Space Markings (10.08.050)	\$10 first offense for vehicle over space (across marked parking space) \$10 for first offense not parked in a parking space

Councilor Smith moved to approve Resolution No. 18-12 with amendments. Councilor Freilinger seconded the motion and it carried unanimously.

**8.4 Public Comment and City Council direction on the demolition/deconstruction of the former Eugene Field School**

City Manager Wurster presented the staff report. She said there was one e-mail communication from Steve Kaser, who was in favor of the demolition. She said a copy of his letter was included in the packet. She said another e-mail was received over the weekend and distributed to the Council earlier. She said that letter was from Jane Jones, who also supported the demolition of Eugene Field building.

Mayor Palmer accepted public comment. Mr. Rasmussen asked if any notices were sent to the public and said he believed the Council did not comply with land use public hearing notification requirements. Mayor Palmer indicated he shared notices via social media and recognized it is not all-inclusive but it was another form of outreach to the public. Councilor Sears noted for the record the Council noticed the discussion on the Agenda in accordance with Open Meeting Law. He asked staff if the issue required any legal notices. Community Development Director Gottgetreu said he is not aware of the discussion falling under any specific land use issue regulated by the Development Code.

Mr. Baldwin asked if the motion tonight would be to demolish the building or open discussion to determine whether to demolish the building. Mayor Palmer replied it was the second of two opportunities to receive public comments regarding the Eugene Field building and then the Council would make some sort of decision at this meeting. Mr. Baldwin said he believes the City could retain the building for staff and cover up the chemicals. He recommended the Council present a clear proposal to the public with an alternative to the demolition of the building.

Steve Marineau commented he has attended several meetings, saw the issue advertised and has seen comments on social media but no one shows up to the meetings. He indicated he believed the Council provided several opportunities to solicit public feedback. He said he thinks it is time to move forward and build a new building.

Ms. Palmer said she and City Manager Wurster have provided information and asked for public input in regards to the Eugene Field building at the weekly Chamber meetings for the last month. She said she believes people are tired of talking about it and want to move on.

MaryAnn Vivier said she has a child in the Middle school of which half of the building is condemned and unusable. She indicated she heard there are asbestos and other toxic materials in the Eugene Field building and said it seems to be a waste of resources to repurpose a building with that many issues. She recommended the Council demolish the building and construct a building.

Mayor Palmer said he agrees with both sides but there have been opportunities for the public to comment on the issue and no one has showed up. Councilor Sears concurred with the Mayor's comments. He said he thinks it would be difficult and cost prohibitive to retrofit or change the existing structure for police purposes. He stated he feels if the police will be located there, then they need to be above the inundation zone. He noted there was an opportunity for other developers to purchase the property and use it for other purposes but now it is a liability. He said the public should be involved when the City begins to design the conceptual plan for the property so they can express what they would like to see there. Councilor Smith said she thought repurposing it for an emergency facility was not realistic and believes public involvement should occur during the design process. Councilor Freilinger said he heard comments from people who have already made up their minds about the future of the building and want to move on. He noted repurposing the building for a school was going to be expensive, and stated it would cost less to build a new structure. Councilors Martin and Plummer concurred with the rest of the Council and were in favor of moving forward.

City Manager Wurster noted all three Council discussions on the issue in February, March and April were noticed on the agenda, which is posted in the City Hall kiosk and the website. She noted there was also a page on the City website dedicated to the issue and she said she spoke with the City Attorney, who indicated there were no additional notification requirements in regards to the discussion.

City Manager Wurster asked the Council for direction on whether they would like staff to move forward with the demolition and deconstruction so staff can include funds in the next fiscal year's budget for that purpose. The Council asked whether there is any possibility to salvage smaller items [not contaminated with lead] from the building. City Manager Wurster indicated that may not be possible because of the potential to disrupt the lead but if it is financially feasible they would seek bids for contractors that could deconstruct and reuse a portion of the materials. She said staff discussed the possibility of retaining some of the materials for reuse in the new building such as the pillars or using the gym floor in the new building.

Councilor Freilinger moved to direct staff to move forward with budgeting and taking action to deconstruct or decommission the Eugene Field building. Councilor Sears seconded the motion.

Mayor Palmer questioned whether that motion provided enough information for staff. City Manager Wurster replied yes. Following discussion, the motion carried unanimously.

City Manager Wurster noted if staff proceeds with the demolition, the contract would likely exceed the City Manager's budget authority and would be brought back to the City Council for consideration and authorization.

## **IX. APPOINTMENTS TO COMMITTEES AND ADVISORY GROUPS**

There were none scheduled.

## **X. COUNCIL DISCUSSION**

### **City Manager Update**

City Manager Wurster updated the Council on several issues:

1. Staff updates:
  - a. The City hired two officers, Noe Martinez a certified officer and Michael Crabtree who will attend the Academy in April. The City also hired Dale Miller as the building inspector.
  - b. Jeremy Job was promoted to Utility Worker II within the Public Works Department.
  - c. The City will recruit for several positions; Utility Worker I, Utility Worker II, summer seasonal, and a mechanic within the Public Works Department, and a Police Sergeant.
2. The Annual Spring Cleanup will be held on Thursday, April 26.
3. An ivy clearing work party will be held on Saturday, April 28 from 10:00 a.m. to 1:00 p.m. at the Wastewater Treatment Facility. She said Steve Starner can be contacted for more information.
4. Marion County will conduct an economic broadband study and host an event on Wednesday, April 4 at Main Street Bistro beginning at 5:00 p.m.
5. She congratulated the Police Department on the recent arrests for the vandalism to the Seventh-day Adventist Church.
6. Jennie Messmer passed away last month. She was actively involved in the city manager recruitment, facilitated the City Council goal setting and served on the Budget Committee. There will be a Celebration of life for her on April 14 from 1:00 p.m. to 5:00 p.m. at the Mt. Angel Festhalle.
7. SACA will host a resource day on Saturday, April 14. She said the City will be involved and asked the Council to contact Dianne Hunt if they want to participate.
8. She recalled a request from John Gooley, representing the Mount Angel Community Foundation who previously requested to use the Community Center to paint a mural. She said the mural is too large to fit through the Community Center doors and Mr. Gooley is requesting to utilize the exterior of the main building on the East side of the gym at Eugene Field. She said she thought it would be an acceptable location as long as they provide insurance to the City and conclude by July.
9. She said there were additional requests to use that location for the bike rodeo and the Homer Davenport festival parking in the summer. She indicated she did not see any issues but wanted to notify the Council.
10. There will be a Map Your Neighborhood meeting in the Council Chambers on Thursday, April 19 at 6:30 p.m.
11. She noted the new live streaming option for Council was launched for the meeting and indicated the sound was not working but staff will continue to work on the issue.

### **Council Communications**

Councilor Martin said Rotoract will host a meeting next Tuesday, April 10 at Main Street Bistro. He said Rotoract is open to anyone between 18-30 years old.

Councilor Freilinger asked about the status of the plastic bag ban. Councilor Smith said the Environmental Management Committee (EMC) invited business owners to participate in a discussion to determine solutions but only one owner showed up. She said the Committee is focusing more on commercial composting because it seems to have more traction. She indicated it may come back to the Council with no discernable solution. She said she hopes to forward some recommendations to the Council depending on how much time they spend on composting in April.

Councilor Smith asked if the police department was able to clarify the 'other' types of calls. Chief of Police Fossholm said it is included in the report. Councilor Smith thanked the Public Works Department for getting Energy Trust out to evaluate facilities and processes. She said there was a presentation by the nonprofit organization, Square One Villages in Eugene. She said they were working to find solutions for homelessness and created [co-op ownership] models for affordable housing. She noted the Strategic Economic Development Corporation (SEDCOR) is hosting a luncheon next week to discuss homelessness. She reiterated the details of the St. Edwards neighborhood meeting; April 19 at 6:30 p.m. and asked staff to notify the Task Force of the meeting. She said there was a resignation on the EMC and the City is recruiting for the vacancy. She asked staff to create a list of project highlights over the last year that could be shared with the public because she has seen comments on social media stating the City is not working on infrastructure improvements.

Councilor Plummer asked about the status of the Parks and Recreation District in regards to involving other communities. Mayor Palmer noted he and City Manager Wurster will meet with Mt. Angel and Scotts Mills administration this week. Councilor Plummer commented on the school walkout and the March for our lives event and acknowledged he is listening. He noted in addition to National Service Recognition Day there is National Volunteer Week, and thanked all the volunteers in local organizations, the City and the City Council members. He said the Transportation Advisory Committee met on March 22 and discussed priorities. He indicated the Committee would like to participate in the review of the Transportation System Plan as the update moves forward. Public Works Director Christian Saxe indicated the draft is almost complete and if the Committee recommended changes, it could delay the adoption timeline up to five months to allow the consultant to incorporate those changes. Councilor Plummer suggested the Committee members could attend the Project Advisory Committee review as citizens and provide feedback. City Manager Wurster noted staff would need to post a potential quorum of the Committee if they decided to go that route instead. Councilor Plummer indicated he attended the International Art and Science of Health Promotion conference and noted the struggles in Silverton exist everywhere. He said it made him reconsider the National Fitness Court because they emphasized focusing on active living. He announced the Bike Rodeo will follow the Pet Parade on May 19 during National Bike Safety Month.

Councilor Sears asked about the timeline to clean the reservoir and the water line upgrade to the Treatment Plant. Public Works Director Saxe said the Economic Development Administration (EDA) grant for the Silver Creek raw water line is at the environmental review stage, which if passed, it would allow the City to complete that upgrade. He said it would be forwarded to the funding stage after this review. He said the State Dam Inspector is helping the City acquire a free sonar study at the reservoir. He said there is so much sediment in the reservoir, that it is not holding as much water as it was designed to. He said he is now on the League of Oregon Cities Water/Wastewater Policy Committee and they are considering legislative agenda items to take to the state regarding dam, seismic safety and water storage rights. He said the City is partnering with the United State Geological Survey (USGS) where the City will manually read the gauge and USGS will recalibrate the gauge annually. He said the City is looking to partner with the USGS in regards to the Silver Creek gauge because the USGS is losing funding from the federal level to operate their systems and it is vital for the City to have a live stream data collection system. Councilor Sears asked if the City has conducted an updated Pavement Condition Index (PCI). Public Works Director Saxe indicated staff has completed about 70% of the PCI and will finish it after the rainy season and provided a tentative timeline of the summer projects.

Mayor Palmer said there are openings on the EMC and Budget Committee and indicated the deadline to apply is April 18. He congratulated Councilor Martin on receiving the global charter for Rotoract. He said

Rotary and Rotoract assembled and installed two inclusive swings at Coolidge-McClaine Park. He thanked Karis Colman who submitted a letter to add those swings, which initiated the project and thanked the Public Works Staff who assisted with the installation.

**XI. EXECUTIVE SESSION**

There were none scheduled.

**XII. ADJOURNMENT**

The Meeting adjourned at 10:16 p.m.

Respectfully Submitted By:

/s/Lisa Figueroa,  
Silverton City Clerk