

CITY OF SILVERTON
CITY COUNCIL MINUTES

Silverton High School – Library – 1456 Pine Street and Zoom Web Conference Platform

July 12, 2021 6:00 p.m.

I. OPENING CEREMONIES – Call to Order & Roll Call

Mayor Palmer called the meeting to order at 6:08 p.m. The City Council and staff were present through the virtual meeting platform Zoom. Mayor Palmer explained the meeting was being held through Zoom pursuant to House Bill (HB) 4212.

Present	Absent	
<u> X </u>	<u> </u>	Mayor Kyle Palmer Council President
<u> X </u>	<u> </u>	Jason Freilinger
<u> X </u>	<u> </u>	Jim Sears
<u> X </u>	<u> </u>	Jess Miller
<u> X </u>	<u> </u>	Dana Smith
<u> X </u>	<u> </u>	Elvi Cuellar Sutton
<u> X </u>	<u> </u>	Crystal Neideigh

Staff Present:

City Manager, Ron Chandler; Chief of Police, Jim Anglemier; City Engineer, Bart Stepp; Community Development Director, Jason Gottgetreu; and Assistant Finance Director, Sheena Lucht

II. APPROVAL OF MINUTES

Councilor Sears made a motion to approve the minutes from the special meeting held on June 21, 2021. Councilor Smith seconded the motion. There was no discussion and the motion passed unanimously (7-0).

III. OATHS OF OFFICE/PUBLIC RECOGNITION – None scheduled

IV. PUBLIC COMMENT – None

V. SCHEDULED PRESENTATIONS – None scheduled

5.1 R&R Tree Service – Arborist Report, review of the Douglas fir tree and the sequoia tree located at: 412 N. Water St., Silverton.

Robert Cornett gave a report from R&R Tree Service pertaining to the Douglas fir tree and the Sequoia tree located at 412 N Water Street. He highlighted a change that needs to be made to the report that was

included in the packet. The Douglas fir tree should be removed due to the breaks and damage from the February ice storm that caused a hazard.

Councilor Smith asked for clarification and referenced page 8 and 10 of the packet for the discrepancies of the hazard rating explanations and definitions for the dripline. There was additional discussion regarding how the roots of the Sequoia would affect the area and Councilor Sutton asked if there are preventative measures to prevent damages from occurring for a longer period of time and keeping the tree healthy. Mr. Cornett discussed preventative measures and used the trees at the Keizer Station as an example.

VI. PUBLIC HEARINGS – None scheduled

VII. DISCUSSION/ACTION ITEMS

7.2 Sign Code Variance Application for Roth IGA Foodliner Inc., SV-21-01

Due to audience participation Mayor Palmer moved this agenda item first. Community Development Director Gottgetreu presented the staff report for the sign code variance application for the Roth IGA Foodliner Inc. He explained the existing wall sign is 240 feet in area. The maximum signage allowed for the business is 100 square feet therefore making the existing sign a nonconforming sign due to area. He explained that this proposal to remove the existing sign and replace it with a sign 170 square feet in area requires a variance as the proposed sign would not be in compliance with the Sign Code chapter.

Michael Roth: 918 N First Street, Silverton – Mr. Roth explained that their business name changed from Roth's to Roth's Fresh Markets and proposes an energy efficient LED sign.

Councilor Sears asked about the purpose of the sign code and is wondering why the City allows variance and wanted to know if there should be any modifications to the current sign code to allow larger signs. Community Development Director Gottgetreu read off the language addressing the purpose of the sign code.

Councilor Sears made a motion to approve Sign Variance SV-21-01, a sign variance to remove the existing sign at 918 N First Street and replace it with a sign 170 square feet in area. Councilor Neideigh seconded the motion. There was no discussion and the motion passed unanimously (7-0).

7.1 Utilize \$5,000 of the Marion County Community Prosperity Initiative to provide \$5,000 to the North Marion County Tourism Collaborative Kiosk Project

Community Development Director Gottgetreu explained that Marion County has created an initiative that aims to provide funding to cities to further projects that have economic development significance and help accomplish at least one goal outlined in the Marion County Economic Development Strategic Plan. He explained that this initiative provides the City of Silverton \$15,000 a year for the three years for this purpose and the City has latitude to determine the use of the funds. He explained that City staff and the Silverton Chamber of Commerce have been working with the North Marion County Tourism Collaborative that presented an idea of a mobile kiosk project. Community Development Director Gottgetreu said Council does not have to make a decision on the matter tonight and could direct staff to bring back further information on any ideas.

Councilor Miller wanted to know if there was any feedback from the Chamber or business community on the support for the kiosk. Community Development Director Gottgetreu mentioned Stacy Palmer from the Chamber is on the committee that is working on the kiosk project he is unsure of what the outreach has been on the project in the business community.

Councilor Sutton declared that she has two businesses that could benefit from this action.

Councilor Freilinger made a motion to authorize the City Manager to enter into an agreement with the North Marion County Tourism Collaborative to provide \$5,000 for the Kiosk Project. Councilor Neideigh seconded the motion. There was no discussion and the motion passed unanimously (7-0).

7.3. Approval of agreement with Dreamland Skateparks LLC for construction of skate park improvements.

City Engineer Stepp explained that a citizen group raised money and has partnered with Dreamland Skateparks LLC to design and construct the skate park improvements and it is within the Public Works standards. He explained a question has come up regarding lights and the City has looked into the PGE fees would be \$4,000 to get it installed and a monthly fee for the lights. This would be a separate project.

Councilor Smith asked if the light connections would be done separately from when the skatepark improvements are being made. City Engineer Stepp explained that Dreamland would have to hire a contractor to do this type of improvements.

Councilor Neideigh asked about lights in storage that could be used for this project to save costs. City Engineer Stepp explained that the lights are not the big expense but the installation of the lights.

Councilor Sears made a motion to authorize the Mayor to enter into an agreement with Dreamland Skateparks LLC for construction of skate park improvements as presented. Councilor Sutton seconded the motion. There was no discussion and the motion passed unanimously (7-0).

7.4 COVID-19 Update – Resolution 21-15 – Rescinding the State of Emergency Declaration.

City Manager Chandler explained the remaining COVID restrictions have been lifted for all items except for masks allowed in public transit so they would need to stay for the Silver Trolley. He asked the Council their thoughts on going forward with in person City Council meetings and the possibility of doing in person and zoom hybrid meetings.

Councilor Sears asked about how it will work for a hybrid in person with a zoom feature for meeting and asked about the financial impact of rescinding the emergency declaration and the availability of any funds that may be available.

Mayor Palmer supports a hybrid in person and zoom meeting to help get public involvement. Councilor Sears explained his reluctance to go back to in person meetings and would support a hybrid approach to the meeting in August.

Councilor Sears made a motion to approve of Resolution 21-15 ending the State of Emergency signed by Mayor Palmer on March 23, 2020 related to COVID-19 restrictions. Councilor Smith seconded the motion. There was no discussion and the motion passed unanimously (7-0).

7.5 Discuss Environmental Management Committee's questions for Saturday Recycling Survey.

Councilor Miller presented the staff report including survey questions the Environmental Management Committee (EMC) proposed and wanted Council to review them. There was further discussion of how the survey will be distributed. Councilor Miller asked to have feedback on the questions presented in the packet by the Council's August meeting.

VIII. CONSENT ITEMS

Councilor Freilinger made a motion to approve the consent agenda consisting of agenda items 8.1, 8.2 and 8.3. Councilor Sutton seconded the motion. There was no discussion and the motion passed unanimously (7-0).

- 8.1 Authorize the City Manager to enter into a contract with Design Sound Northwest for Complete Design Build Audio Visual Services for the Civic Center Project.**
- 8.2 Purchase Award – Authorize sole source purchase of radio read water meters from Core & Main**
- 8.3 Contract extension for Fiscal Year 2021-2022 Biosolids Hauling and Land Application**

IX. CITY MANAGER UPDATE

City Manager Chandler asked Chief Anglemier to give a report on the 4th of July weekend and explained that on July 2nd and 3rd the police department did not receive any calls for service regarding illegal fireworks and there were five (5) calls on July 4th. He went on to say that Officer Lamoreaux said it was the quietest 4th of July he had experienced in a long time.

X. COUNCIL COMMUNICATIONS

Councilor Sears asked about the railroad crossing Issue located on the tracker on page 68 of 71. Community Development Gottgetreu explained that there is a cost to talk to their contractor of \$25,000. Councilor Sears would like to see more political pressure put on the railroad to get a discussion going on this issue. There was Council support to have City Manager Chandler seek other avenues on how to move forward with a resolution on this issue. Councilor Sears also asked about the renaming of C Street and if there is movement going forward. Community Development Gottgetreu will send out letters to the area's property owners to gauge interest in that change.

Councilor Smith would like to have direction on the arborist report regarding the change that was made. She also brought up Sarah White and the support of the Homeless Taskforce.

Councilor Miller would like staff to come back with more options for the remaining money in Agenda Item 7.1.

Councilor Freilinger personally thanks Silverton citizens for having a safe and responsible 4th of July.

Mayor Palmer echoed Councilor Freilinger's statement. He shared an email from Lisa Leslie's thanking Public Works for installing 25 MPH sign on Steelhammer Road. He addressed a statement regarding an incident that happened at the Reservoir and how to move forward with awareness on this issue. He brought up going into Level 1 Water Curtailment and after discussion Council supported moving into Level 1-Voluntary Water Curtailment.

Councilor Freilinger made a motion to move the City into Level 1-Water Curtailment. Councilor Smith seconded the motion. There was no further discussion and the motion passed unanimously (7-0).

XI. ADJOURNMENT

Councilor Smith made a motion to adjourn and Mayor Palmer adjourned the meeting at 8:42 p.m.

Respectfully submitted by: /s/Sheena Lucht, Assistant Finance Director