

**CITY OF SILVERTON
CITY COUNCIL WORK SESSION MINUTES**

Zoom Web Conference Platform

September 20, 2021 6:00 p.m.

I. OPENING CEREMONIES – Call to Order & Roll Call

Mayor Palmer called the meeting to order at 6:00 p.m. The City Council and staff were present through the virtual meeting platform Zoom. Mayor Palmer explained this meeting is being held through Zoom pursuant to House Bill (HB) 2560.

Present	Absent	
<u> X </u>	<u> </u>	Mayor Kyle Palmer Council President
<u> X </u>	<u> </u>	Jason Freilinger
<u> X </u>	<u> </u>	Jim Sears
<u> X </u>	<u> </u>	Jess Miller
<u> X </u>	<u> </u>	Dana Smith
<u> X </u>	<u> </u>	Elvi Cuellar Sutton
<u> </u>	<u> X </u>	Crystal Neideigh (excused)

Staff Present:
City Manager, Ron Chandler; Chief of Police, Jim Anglemier; Deputy City Manager/Finance Director, Kathleen Zaragoza; Public Works Director, Travis Sperle; Maintenance Supervisor, Mike Dahlberg; City Engineer, Bart Stepp; and Assistant to the City Manager/City Clerk, Melissa Molek.

II. SCHEDULED PRESENTATIONS

2.1 Mandatory Reporter Training

District Attorney Brendan Murphy and District Attorney Paige Clarkson presented mandatory reporter training for child and elder abuse.

2.2 Capital Improvement Water & Water Rates

City Manager Ron Chandler gave a presentation on creating a 5-year capital plan for water. He presented the 5-year budget forecast. City Manager Chandler gave an overview of water sources. Most Oregon water laws are based on the doctrine of prior appropriation. Silverton’s water rights date back as far as 1911. Based on historical water usage records, the water service area’s highest peak daily demand has been approximately 3.02 million gallons per day (mgd). The City is using approximately 22.1 percent of its combined total water rights averaged over the year. City Manager Chandler gave an overview of water storage. Silverton utilizes three reservoirs totaling 4.5 million gallons. Aquifer storage and recovery (ASR) is undergoing a feasibility study in the area. This is not part of the budget, so if council would like to pursue it, it needs to be worked into the budget.

City Manager Chandler gave an overview of water distribution. Silverton has about 3,000 connections. Usage reports from July 2009-2014 show that Silverton has an approximate loss of 17.4 percent. A leak detection program would cost approximately \$6000 per year.

City Manager Chandler showed the current Capital Improvement Plan projects. City Engineer Stepp went over each project in detail.

Discussion included:

- The current debt service is for a bond debt that was refinanced and will be paid off by 2025.
- The City has a policy of 15% contingency for unexpected expenses. \$200,000-\$750,000 could go to capital or other expenditures.
- Many costs are related to the replacement of old equipment as opposed to upgrading and increasing capacity due to growth.
- Apartments and commercial businesses have separate meters for irrigation. For single family homes with only 1 meter, all usage is measured as indoor usage.
- Only metered consumption is measured. There is no way to measure water loss between the intakes and what gets to the plant.
- City staff read the water meters. It is estimated that staff spends 5 days per month replacing old radio-read meters.
- A supply line crossing the creek was completed with project 1F, but a storage tank is still needed.
- Plans to upgrade the infrastructure in the downtown area are needed.

Mayor Palmer called for a break at 7:38 pm, council returned at 7:45 pm.

City Engineer Stepp named the current projects underway: Silver Creek Intake Project (1-2 years), Water Treatment Plant (1-2 years), study for Abiqua Creek intake (completed by the end of this fiscal year), and the Aquifer Storage and Recovery study (completed by the end of this fiscal year).

City Manager Chandler asked about the council's interest in exploring a feasibility study. City Manager Chandler expressed that he would like to know if the council would like to include the application as part of the discussion.

City Manager Chandler summarized the presentation and what staff would work towards in presenting a 5 year capital plan.

Discussion included:

- Projects cover 5 of the current capital improvement projects (1B, 1C, 1D, 1P, and 2A).
- The cost of a second feasibility study.
- 5 council members agree to move forward with the grant application.
- The Council expressed an interest in reading the white paper on the removal of the dam.
- Natural springs are doing damage to the sidewalks.
- Long term benefits of capital improvements.

3 CITY MANAGER UPDATE

City Manager Chandler commented that staff is looking at the water curtailment plan to see if we've met the criteria.

4 COUNCIL COMMUNICATIONS

Councilor Sutton had nothing to report.

Councilor Miller gave a report from the Environmental Management Committee. A member looked at potential locations for the disc golf course. Republic Services will present its annual report to the council in November.

Councilor Smith reminded people of the importance of cleaning out your gutters.

Councilor Sears had nothing to report.

Councilor Freilinger wants to refer the public comment from Bob to the Planning Commission. He would like to look at accessory structures. Councilor Smith shared some information she had gathered and agreed that it should go to the Planning Commission.

Mayor Palmer had nothing to report.

5 **ADJOURNMENT**

Councilor Freilinger made a motion to adjourn and Mayor Palmer adjourned the meeting at 8:47 p.m.

Respectfully submitted by:



/s/Melissa Molek, Assistant to the City Manager/City Clerk