



CITY OF SILVERTON

306 S. Water Street | Silverton, Oregon 97381

BUSINESS LICENSE APPLICATION

Addendums Attached: None Home Occupation Tobacco Store

Business Name	
Silverton Business Location (local businesses only)	
Business Mailing Address	
Business Phone	Point of Contact's Name & Phone
Business Owner's Name	Business Owner's Phone
Email Address	Number of Employees (that will be on job site at a time)
Opening Date (local businesses only)	
Description of Business and Products or Services being sold:	

Emergency Contact Information (local businesses only)

Primary Contact	Phone Number(s)
Secondary Contact	Phone Number(s)
Alarm Company	Phone Number(s)
Alarm Type - <i>circle one</i> : Audible Silent Holdup Fire Other:	Phone Number(s)

Contractors only

Construction or Landscape Contractors Board #	Expiration Date
Plumbing/Electrical License #	Expiration Date

I hereby certify that the information contained herein is true to the best of my knowledge. I agree to abide by all applicable codes and ordinances of the City of Silverton and will notify the City of any changes concerning information within this application. **I understand that submission of this application along with fee payment does not constitute the issuance of a business license and agree that I will not engage in business activities prior to receipt of a business license which may take up to ten business days:**

Signature: _____

Date: _____

FOR OFFICE USE ONLY:

Received by: _____ Date: _____

✓	Fee Type	Amount	Amount Collected
	0-4 Full Time Employees	See Schedule	
	5+ Full Time Employees	See Schedule	
	Home Occupation (pro-rated semi-annually)	\$ 50.00	
	Tobacco Store (surcharge on business license)	\$ 50.00	
		Total Collected	

Pro-Rated Fee – pro-rated semi-annually for businesses that did not have an active business license in the prior calendar year

	0-4 FTE Employees	5 + FTE Employees
If submitted January - June	75.00	125.00
If submitted July – December	37.50	62.50

Routing and Approval

Initial/Date:

Planning/Zoning	
Code Enforcement	
Building	
Police	
City Manager	

Conditions or Comments:
