

SILVERTON URBAN RENEWAL AGENCY
BUDGET COMMITTEE AGENDA – April 22, 2021 6:00 PM

Zoom Web Conference Platform

American With Disabilities Act (A.D.A.) – The Silverton Urban Renewal Agency intends to comply with the A.D.A. The meeting location is accessible to individuals needing special accommodations such as a sign language interpreter, headphones, or other special accommodations for the hearing impaired. To participate, please contact the City Clerk at 503-874-2216 at least 48 hours prior to the meeting.

A copy of the preliminary budget is available for review on the City website at www.silverton.or.us.

A copy of the full packet is available on the City's website at www.silverton.or.us/agendacenter. In accordance with House Bill 4212 the meeting will be held electronically using the Zoom web conference platform. Please submit written comments to finance@silverton.or.us by 5:00 p.m. on Thursday, April 22, 2021. Comments received will be shared with URA Budget Committee before the meeting and included in the record. If you wish to participate through Zoom, see the meeting information below.

All Budget Committee meetings will be live streamed on Cable Access Channel 15 and can be viewed on-line here: www.silverton.or.us/430/Watch-Meetings.

Zoom meeting link:

<https://us02web.zoom.us/j/84188761994?pwd=am0yVTEwVXp5VIJDeFQxRXdFRStwUT09>

Webinar ID: 841 8876 1994

Passcode: 423844

Dial in: 1 (253) 215-8782

AGENDA

- I. Opening Ceremonies: Call to Order, Pledge of Allegiance, Introductions and Roll Call**
- II. Election of Officers**
 1. Chair
 2. Vice-Chair
- III. Approval of minutes from the meeting held April 23, 2020**
- IV. Presentation of the Budget Message and review of the Budget Document**
- V. Public comment on the proposed Fiscal Year 2021-2022 Budget**
- VI. Recommendation to the Silverton Urban Renewal Agency to approve the budget for Fiscal Year 2021-2022**

***Motion:** I move that the Silverton Urban Renewal Agency Budget Committee approve the budget for the 2021-2022 Fiscal Year in the amount \$3,084,231 and to levy 100% of the taxes available.*

- VII. Adjournment**

1 SILVERTON URBAN RENEWAL AGENCY
2 **BUDGET COMMITTEE MINUTES**

3 **Silverton Community Center – Council Chambers – 421 South Water St.**

4
5 **April 23, 2020 6:00 PM**

6
7 **I. OPENING CEREMONIES: Call to Order and Roll Call**

8
9 Chairman Kyle Palmer called the meeting to order at 6:07 p.m. He announced the meeting is being held
10 through Zoom in order to comply with Governor Brown’s Executive Order 20-12.
11

Present	Absent	
X	_____	Jim Sears
X	_____	April Newton
X	_____	Crystal Neideigh
X	_____	Kyle Palmer
X	_____	Aaron Koch
X	_____	R Walker Yeates
	<u>Excused</u>	Dana Smith
X	_____	Ammon Benedict
X	_____	Matt Plummer
X	_____	Greg Chase
	<u>Excused</u>	Laurie Carter
X	_____	Chris Childs
X	_____	Jason Freilinger
X	_____	Micole Olivas-Leyva

12
13 **Staff Present:**

14
15 Agency Director, Christy Wurster; Chief of Police, Jeff Fossholm; Captain, Jim Anglemier; Finance
16 Director, Kathleen Zaragoza; Community Development Director, Jason Gottgetreu; Public Works Director,
17 Petra Schuetz; Maintenance Division Supervisor, Travis Sperle; Water Quality Division Supervisor, Steve
18 Starnier; Assistant Finance Director, Sheena Kroker; Assistant to the City Manager/HR Coordinator,
19 Elizabeth Gray; and Assistant to the City Manager/City Clerk, Angela Speier
20

21 **II. Election of Officers**

22
23 Member Plummer nominated Member Jason Freilinger to serve as Committee Chair. Member Benedict
24 seconded the motion. Member Newton made a motion to nominate Kyle Palmer to serve as Committee
25 Chair and Member Freilinger to serve as Vice Chair. The motion was seconded by Member Koch.
26 Member Freilinger said he would prefer to have Member Palmer serve as Chair and himself as Vice
27 Chair. Members Plummer and Benedict withdrew their motion. There was no further discussion and
28 Member Newton’s motion passed unanimously (12-0).
29

30 **III. Approval of the Minutes from the Meeting Held on May 16, 2019**

31
32 Member Freilinger made a motion to approve the minutes from the meeting held on May 16, 2019.
33 Member Neideigh seconded the motion. There was no discussion and the motion passed unanimously
34 (12-0).
35

36 **IV. Presentation of the Budget Message and Review of the Budget Document**

37
38 Agency Director Christy Wurster presented the Budget Message for the Fiscal Year (FY) 2020-2021
39 Silverton Urban Renewal Agency (URA). She explained the URA was created in 2004 to promote

1 valuation growth within the Silverton Urban Renewal boundary. The Agency is able to promote the growth
2 using incremental tax revenues. An Urban Renewal Advisory Committee was created to review grant and
3 loan applications and provide recommendations to the URA regarding proposed projects. She reviewed a
4 list of projects supported by the URA and thanked the staff members who manage the operations of the
5 Agency.

6
7 The total FY 2020-2021 Budget for the Agency is \$2,333,582. The total estimated tax increment revenue
8 for FY 2019-2020 is \$650,537. She explained a small increase in property tax revenue is expected in the
9 upcoming budget. The taxes levied for FY 2019-2020 compared to the previous budget were up by 12.55
10 percent. She described the grant programs budgeted and thanked the Agency and the Advisory
11 Committee for their work during the current fiscal year.

12
13 **V. Public Comment on the Proposed Fiscal Year 2020-2021 Budget**

14
15 There was no public comment on the proposed FY 2020-2021 Budget.

16
17 **VI. Recommendation to the Silverton Urban Renewal Agency Budget Committee to Approve**
18 **the Budget for Fiscal Year 2020-2021**

19
20 Member Koch asked if urban renewal funds could be used to help businesses that are being impacted by
21 COVID-19. He said some businesses have not been able to utilize the small business loan programs and
22 was wondering what the URA could do to help. Agency Director Wurster explained the Association of
23 Oregon Redevelopment Agencies has determined urban renewal funds cannot be used to help with a
24 business assistance program. She explained staff will be proposing to the City Council at their May 4
25 meeting to use economic development funds provided by Marion County to provide matching dollars to a
26 program the Silverton Rotary has developed called the Small Business Relief Fund.

27
28 Member Benedict inquired about the last two projects listed in the budget, the Gateway Construction and
29 Civic Center Contributions. He asked what specifically the Urban Renewal Agency would be funding with
30 these projects. Finance Director Zaragoza explained the gateway project is a goal of the URA and would
31 help beautify the gateways that do not currently have signage and landscape areas. She explained the
32 \$250,000 budgeted for the Civic Center is what the URA can put towards City buildings and it will help
33 with the design of the new Civic Center.

34
35 Member Freilinger asked how much money is left to help fund private projects. Community Development
36 Director Jason Gottgetreu said there is \$282,874 for rehabilitation and construction and \$154,610 for
37 redevelopment through new construction, totaling \$437,484 for private projects.

38
39 Member Freilinger made a motion for the Silverton Urban Renewal Agency Budget Committee to approve
40 the budget for the Fiscal Year 2020-2021 in the amount of \$2,333,582 and to levy 100% of the taxes
41 available. Member Olivas-Leyva seconded the motion. There was no discussion and the motion passed
42 unanimously (12-0).

43
44 **VII. ADJOURNMENT**

45
46 Member Freilinger made a motion to adjourn. Member Benedict seconded the motion and Chairman
47 Palmer adjourned the meeting at 6:43 p.m.

48 Respectfully submitted,

49
50
51 /s/Angela Speier
52 Assistant to the City Manager/City Clerk
53