

CITY OF SILVERTON  
**URBAN RENEWAL AGENCY SPECIAL MEETING – 6:00 p.m., June 21, 2021**

---

---

**Zoom Web Conference Platform**

*American with Disabilities Act (A.D.A.) – The City of Silverton intends to comply with the A.D.A. The meeting location is accessible to individuals needing special accommodations such as a sign language interpreter, headphones, or other special accommodations for the hearing impaired. To participate, please contact the City Clerk at 503-874-2216 at least 48 hours prior to the meeting.*

A copy of the full packet is available on the City's website at [www.silverton.or.us/agendacenter](http://www.silverton.or.us/agendacenter). In accordance with House Bill 4212 the meeting will be held electronically using the Zoom web conference platform. Please submit written comments to [finance@silverton.or.us](mailto:finance@silverton.or.us) by 3:00 p.m. on Monday, June 21, 2021. Comments received will be shared with Urban Renewal Agency before the meeting and included in the record. If you wish to participate through Zoom, see the meeting information below.

All meetings will be live streamed on Cable Access Channel 15 and can be viewed on-line here: [www.silverton.or.us/430/Watch-Meetings](http://www.silverton.or.us/430/Watch-Meetings).

Zoom meeting link:

<https://us02web.zoom.us/j/82200940698?pwd=anBnTWZTUUZHTGtrOE1mN3g2OVc0UT09>

Webinar ID: 822 0094 0698

Passcode: 823532

Dial in: 1 (253) 215-8782

**AGENDA**

- I. **OPENING CEREMONIES** - Call to Order, Pledge of Allegiance & Roll Call
- II. **PUBLIC COMMENT** – Items not on the agenda
- III. **APPROVAL OF MINUTES** – Minutes from the special meeting held on May 3, 2021
- IV. **PUBLIC HEARING** – A Public Hearing to give citizens an opportunity to comment on the approved budget for Fiscal Year 2021-2022
  - 4.1 **Resolution No. 21-03 – To adopt the Budget for Fiscal Year 2021-2022, making appropriations and declaring the maximum amount of tax increment**
- V. **ADJOURNMENT**

1 CITY OF SILVERTON  
2 **URBAN RENEWAL AGENCY SPECIAL MEETING MINUTES**

3 **Silverton High School Library – 1456 Pine Street and Zoom Web Conference Platform**

4  
5 **May 3, 2021 at 5:50 p.m.**

6  
7 **I. OPENING CEREMONIES – Call to Order, Pledge of Allegiance & Roll Call**

8  
9 Chair Palmer called the special meeting to order at 5:50 p.m. and explained the meeting is being held  
10 through Zoom pursuant to House Bill 4212.

11	Present	Absent	
12			Chairman
13	X		Kyle Palmer
14			_____
15		Absent	Jason Freiling
16			_____
17	X		Jess Miller ( <i>arrived at 5:56 p.m.</i> )
18			_____
19	X		Jim Sears
20			_____
21		Excused	Dana Smith
22			_____
23	X		Elvi Cuellar Sutton
24			_____
25	X		Crystal Neideigh
26			_____

27  
28 Staff Present:

29 Agency Director, Ron Chandler; Community Development Director, Jason Gottgetreu; and Assistant to  
30 the City Manager/City Clerk, Angela Speier

31  
32 **II. APPROVAL OF MINUTES**

33  
34 Member Sears made a motion to approve the minutes from the meetings held on November 2, 2020 and  
35 February 10, 2021. Member Cuellar Sutton seconded the motion. There was no discussion and the  
36 motion passed unanimously (4-0).

37  
38 **III. CONSENT AGENDA**

39  
40 **3.1 Resolution No. 21-02 – Authorizing signers on Silverton Urban Renewal Agency Bank**  
41 **Accounts**

42 Member Cuellar Sutton made a motion to approve the consent agenda consisting of item 3.1. Member  
43 Sears seconded the motion. There was no discussion and the motion passed unanimously (5-0).

44  
45 **IV. BOARD COMMUNICATIONS - None**


46  
47 **V. ADJOURNMENT**

48  
49 Member Neideigh made a motion to adjourn. Member Cuellar Sutton seconded the motion and Chairman  
50 Palmer adjourned the meeting at 5:57 p.m.

51  
52 Respectfully submitted by:

53  
54  
55 /s/Angela Speier, Assistant to the City Manager/City Clerk

**SILVERTON URBAN RENEWAL AGENCY STAFF REPORT  
TO THE HONORABLE BOARD OF DIRECTORS**

	<b>Agenda Item No.:</b>	<b>Topic:</b>
	4.1	Resolution No. 21-03 – To adopt the Budget for Fiscal Year 2021-2022, making appropriations and declaring the maximum amount of tax increment
	<b>Agenda Type:</b>	
	Public Hearing	
<b>Meeting Date:</b>		
June 21, 2021		
<b>Prepared by:</b>	<b>Reviewed by:</b>	<b>Approved by:</b>
Sheena Lucht	Kathleen Zaragoza	Ronald F. Chandler

Recommendation:

Following a Public Hearing staff recommends a motion to approve Resolution No. 21-03 to adopt the Silverton Urban Renewal Agency Budget in the amount of \$3,084,231 for fiscal year 2021-2022, make appropriations as shown and declare to levy the maximum amount of tax increment.

Background:

The Budget Committee has met and approved a budget for the Board’s review and adoption. Public input and delivery of the Budget Message were provided at the April 22, 2021 Silverton Urban Renewal Agency Budget Committee meeting. The Budget Committee has approved to declare the maximum amount for the tax levy and approved appropriations for the Board’s review.

Budget Impact	Fiscal Year	Funding Source
Adoption	2021-2022	N/A

Attachments:

1. Resolution No. 21-03

**Attachment 1 to Agenda Item No. 4.1**

**SILVERTON URBAN RENEWAL AGENCY**

**RESOLUTION**

**21-03**

**A RESOLUTION OF THE SILVERTON URBAN RENEWAL AGENCY BOARD OF DIRECTORS ADOPTING THE FISCAL YEAR 2021-2022 BUDGET, MAKING APPROPRIATIONS, AND DECLARING TAX INCREMENT**

**WHEREAS**, in accordance with Oregon Budget Law, the Silverton Urban Renewal Agency seeks to adopt a budget, appropriate expenditures and declare the tax increment for fiscal year 2021-2022.

**NOW, THEREFORE, BE IT RESOLVED BY THE SILVERTON URBAN RENEWAL AGENCY, AS FOLLOWS:**

**Section 1:** The Silverton Urban Renewal Agency hereby adopts the fiscal year 2021-2022 budget in the total of \$3,084,231 now on file at the Agency Office, 306 S Water, Silverton Oregon, 97381.

**Section 2:** That the amounts for fiscal year beginning July 1, 2021 and for the purposes shown below are hereby appropriated:

<u>General Fund</u>	
Materials and Services	\$ 5,600
Capital Outlay	2,668,631
Contingency	<u>400,000</u>
Fund Total	\$3,084,231

**Section 3:** The Board of Directors for the Silverton Urban Renewal Agency hereby resolves to certify to the Marion County Assessor a request for the Silverton Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457.

**Section 4:** The Agency Director will file this resolution with the Marion County Clerk and the County Assessor on or before July 15, 2021.

**Section 5:** That this resolution is and shall be effective after its passage by the Silverton Urban Renewal Agency.

Resolution adopted by the Silverton Urban Renewal Agency of the City of Silverton, this 21st day of June 2021.

---

Chairman, Silverton Urban Renewal Agency  
Kyle Palmer

ATTEST:

---

Agency Director, Silverton Urban Renewal Agency  
Ronald F. Chandler

**Office of the Secretary of State**

Shemia Fagan  
Secretary of State

Cheryl Myers  
Deputy Secretary of State



**Audits Division**

Kip R. Memmott, MA, CGAP, CRMA  
Director

255 Capitol St. NE, Suite 500  
Salem, OR 97310

(503) 986-2255

June 7, 2021

Board of Directors  
Silverton Urban Renewal Agency  
306 South Water Street  
Silverton, Oregon 97381

We have reviewed the audit report of the Silverton Urban Renewal Agency for the period July 1, 2019, through June 30, 2020, in accordance with the provisions of ORS 297.465(3).

We focused our review on certain elements of the financial report including the major funds statements and key disclosures, including, but not limited to, deposits, receivables, and liabilities. We are pleased to report that our tailored reviews resulted in no findings.

We appreciate your efforts in fulfilling the reporting requirements of Municipal Audit Law. If you have any questions or concerns, please call me at (503) 986-5160.

Regards,

Amy Dale, CPA  
Audit Manager  
Amy.Dale@oregon.gov

cc: Singer Lewak, LLP