

**CITY OF SILVERTON
CITY COUNCIL SPECIAL MEETING MINUTES**

Zoom Web Conference Platform

June 20 2022 7:00p.m.

I. OPENING CEREMONIES – Call to Order, Pledge of Allegiance & Roll Call

Mayor Palmer called the meeting to order at 7:02 p.m. The City Council and staff were present both in person and through the virtual meeting platform Zoom. Mayor Palmer explained this meeting is being held in a hybrid format, pursuant to City of Silverton Resolution 22-06, adopted March 7, 2022.

<u>Present</u>	<u>Absent</u>	
<u>X</u>	<u> </u>	Mayor Kyle Palmer
<u>X</u>	<u> </u>	Council President Jason Freilinger
<u>X</u>	<u> </u>	Jim Sears
<u>X</u>	<u> </u>	Jess Miller
<u>X</u>	<u> </u>	Dana Smith
<u> </u>	<u>EXCUSED</u>	Elvi Cuellar Sutton
<u>X</u>	<u> </u>	Crystal Neideigh

Staff Present:

City Manager, Ron Chandler; Deputy City Manager/Finance Director, Kathleen Zaragoza; Public Works Director, Travis Sperle; Community Development Director, Jason Gottgetreu; Chief of Police, Jim Anglemier; Code Enforcement Officer, Sean Farris; Assistant to the City Manager/City Clerk, Traci Nichols.

II. PUBLIC COMMENT

No written comments received by the City Clerk's office, no public comment received via Zoom.

III. PUBLIC HEARING

Resolution 22-15 – A Resolution of the City Council of the City of Silverton Determining Eligibility to Receive State Shared Revenues – AND – Resolution 22-16 – A Resolution of the City Council of the City of Silverton Declaring the City's Election to Receive State Shared Revenue – Mayor Palmer called the Public Hearing to order at 7:07. No members of the City Council wished to abstain. No members of the City Council wished to declare a conflict of interest. No members of the audience wished to challenge the jurisdiction of the City Council to hear this matter. No members of the audience wished to challenge any individual member of the City Council for a conflict of interest. Mayor Palmer called on Deputy City Manager/Finance Director Kathleen Zaragoza to present the information. She indicated that before the Council were 2 actions for Council to take: first, the determination of eligibility to receive state shared revenues and the election to receive state shared revenues. No member of the audience wished to speak in favor of the application. No member of the audience wished to speak in opposition of the application. No members of the audience who were either in favor or opposed to the application had any questions or a desire to speak.

Councilor Freilinger moved to close the Public Hearing. Councilor Sears seconded. Motion

passed. Mayor Palmer closed the Public Hearing closed at 7:11pm.

Councilor Miller moved to approve Resolution 22-15. Councilor Freilinger seconded. Motion passed. Councilor Miller moved to approve Resolution 22-16, and to use it for General Fund purposes. Councilor Freilinger seconded. Motion passed.

Result of Public Hearing: Resolutions 22-15 and 22-16 passed.

Resolution 22-17 – A Resolution of the City Council of the City of Silverton Adopting the Budget, Making Appropriations, Imposing and Categorizing the Ad Valorem Property Taxes to be Certified to the County Assessor - Public Hearing called to order at 7:15. No members of the City Council wished to abstain. No members of the City Council wished to declare a conflict of interest. No members of the audience wished to challenge the jurisdiction of the City Council to hear this matter. No members of the audience wished to challenge any individual member of the City Council for a conflict of interest.

Mayor Palmer called on Deputy City Manager/Finance Director Kathleen Zaragoza to present the information. She indicated that the Budget Committee met on April 21, 2022 and deliberated this matter, also receiving public input. On April 26, 2022, the Budget Committee approved a budget to bring before the City Council. She brought to the attention of Council some changes that needed to be made. No members of the audience wished to speak in favor of the application. No members of the audience wished to speak in opposition of the application. No members of the audience who were either in favor or opposed to the application had any questions or a desire to speak.

Councilor Freilinger moved to close Public Hearing. Councilor Sears seconded. Motion passed. Mayor Palmer closed the Public Hearing at 7:21pm.

Councilor Freilinger moved to approve Resolution 22-17. Councilor Sears seconded. Motion passed.

Result of Public Hearing: Resolution 22-17 passed.

IV. DISCUSSION/ACTION

4.1 – Prioritized Strategies of the Housing Needs Analysis – Community Development Director Jason Gottgetreu presented the staff report and information. He indicated that the Housing Needs Analysis was created in 2019-2020, and featured 38 action strategies to bridge the gap between the need for multiple family and affordable housing and the existing supply and the City's current development pattern. The actions were ranked in 2020 by the Planning Commission and the City Council. The City has completed 3 of the 12 priority actions, and the next actions for the City to complete will go before the Planning Commission in July.

4.2 – Downtown Parking – City Manager Ron Chandler presented the staff report and information. He indicated that staff would like input from the City Council on how they would like to move forward on resolving parking issues within the City. CM Chandler described the duties of Code Enforcement Officer Sean Farris, the 25 hours a week he dedicates to parking enforcement within the City, and potential penalties for violations. CM Chandler outlined permit parking within the City, and indicated there were 50 paid parking permits currently purchased. Community Development Director Jason Gottgetreu spoke on the number of available parking spaces in the downtown area: free, metered, metered/permitted, permit only, and residential permit. He showed Council an example of weekday parking, and the percentage of spaces that were occupied. He highlighted areas that are typically underused. City Manager Chandler spoke regarding the construction of the Civic Center, pointing out there would be 2 parking lots in conjunction with the construction, creating 59 parking spaces. There are 28 on the back side of the new building, and 31 in the front. The back area-which would likely be employee parking-has 9 fewer spaces than the City Hall parking lot, and 95% of the City employees drive in to work. There is no decision made yet on how the 31 spaces will be allocated. He suggested holding some public meetings to gather public input on the parking situation,

but wished to gain Council input first.

Mayor Palmer invited members of the public (present on Zoom) to join the meeting. Executive Director of the Silverton Chamber addressed Council. She appreciated the City Manager's comments about gathering public input, as this is a hot topic. She stated that there is a loss of lots that have been used for shuttle or overflow parking. A number of the permitted lots aren't really being utilized. She believes it's very important to get community input before moving forward. CM Chandler confirmed the Council agreed with public input on the parking issues. Members of Council discussed various parking issues in the downtown core, and creating new spaces if needed.

Business owner Ben Johnston spoke to Council and indicated that he was pleased with how things were moving forward.

4.3 – Ordinance 22-03 – An Ordinance of the Silverton City Council Approving a Comprehensive Plan Amendment (CP-22-01) to Adopt the 2022 Silverton Stormwater Master Plan as a Support Document to the Comprehensive Plan – City Engineer Bart Stepp spoke regarding this matter. He indicated that this matter was before Council on June 6th. Changes were recommended at that time, along with the suggestion that this be brought back before Council for further review. He outlined the various changes that had been made in the plan. Mayor Palmer reminded Council that no action was taken on this Ordinance at the last meeting. Councilor Smith moved to read Ordinance 22-03 by title only. Councilor Freilinger seconded. Motion passed. City Manager Chandler read Ordinance 22-03 by title only. Councilor Smith moved to adopt Ordinance 22-03. Councilor Freilinger seconded. Motion passed. Councilor Smith motioned to have a second reading of Ordinance 22-03 by title only. Councilor Freilinger seconded. Motion passed. City Manager Chandler read Ordinance 22-03 by title only. Councilor Smith moved to pass Ordinance 22-03 on its' second reading. Councilor Freilinger seconded. Motion passed.

***** Councilor Neideigh left the meeting just prior to the vote on this Ordinance.**

4.4 – Authorize the City Manager to Increase 2022 Silverton Overlay Project with K&E Paving DBA H&H Paving by \$72,893 – City Manager Ron Chandler explained that there was a contract with K&E to build sidewalks as part of the Overlay Project. There was a cost discrepancy, and the actual cost will be \$72,893 higher than originally anticipated. CM Chandler sought approval to increase the original amount by this number, and expressed that the funds this increase would come from would still remain under budget for the [next] year. Councilor Freilinger moved to authorize the City Manager to increase the Overlay Project amount. Councilor Sears seconded. Motion passed.

V. CONSENT

5.1 – Resolution 22-18 – A Resolution of the Silverton City Council Extending the City of Silverton's Workers' Compensation Coverage to Certain Volunteer Positions – Councilor Freilinger moved to approve the Consent agenda. Councilor Miller seconded. Motion passed.

5.2 – Resolution 22-19 – A Resolution of the Silverton City Council to Transfer Funds Due To Unforeseen Expenditures to Decrease Appropriations For Transfer In From Wastewater Treatment Plant Capital Project Fund Due to Increase in the Design Installation of the Screw Press - Councilor Freilinger moved to approve the Consent agenda. Councilor Miller seconded. Motion passed.

VI. CITY MANAGER UPDATE

City Manager Ron Chandler briefed Council on the next regular meeting, which is being held July 11th due to the 4th of July holiday. He advised Council that this creates a schedule conflict with the Silverton High School library, and the meeting will actually be held in Council Chambers instead.

VII. COUNCIL COMMUNICATIONS

Councilor Sears brought up some concern in the Northside Addition, and parking over the 72-hour limit, parking in front of other people's houses, and removing the chalk placed by the Code Enforcement officer. He would like to see the ordinance revisited.

Councilor Smith addressed speeding and 'rolling coal' in town. She thinks it's not generally known that rolling coal is illegal, and would like to see tickets handed out. She would also like to see loud mufflers addressed.

Councilor Miller said he would bring the vehicle concerns to the Environmental Management Committee [June 21] at the next meeting. He said there is no replacement high school student member of the Committee at this time. The high school would like to go through a more formal process to find a new member.

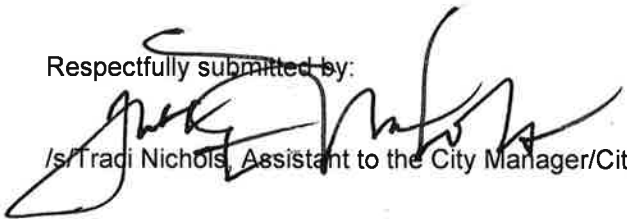
Councilor Freilinger was pleased with the volunteer and public turnout at the Strawberry Festival.

Mayor Palmer said the funds raised on debit/credit cards at the Strawberry Festival were quite high. The cash amount was unknown. He recognized Community Development Director Gottgetreu and Deputy City Manager/Finance Director Kathleen Zaragoza for volunteering. He said the City [employees] never gets enough credit for their contribution to the various festivals in town.

VIII. ADJOURNMENT

Councilor Smith made a motion to adjourn, and Mayor Palmer adjourned the meeting at 9:20pm.

Respectfully submitted by:



/s/Traci Nichols, Assistant to the City Manager/City Clerk