



City of Silverton
 306 S Water Street
 Silverton, OR 97381
 (503) 874-2207
 Fax (503) 873-3210

Permit No. _____

Address _____

Contractor _____

Simple Plan Complex Plan

BUILDING PERMIT APPLICATION CHECKLIST

The following items are required for plan review:		Yes	No	N/A
1.	Two complete sets of legible plans drawn to scale, showing conformance to the applicable local and state building codes. Lateral design details and connections must be incorporated into the plans or on a separate full size sheet attached to the plans with cross-references between plan location and details. Plan review cannot be completed if copyright violations exist.			
2.	Site/Plot plan drawn to scale. The plan must show: lot and building setback dimensions; property corner elevations (if there is more than 4-ft. Elevation differential, the site plan must show contour lines at 2-ft intervals); location of easements and driveway, footprint of structure (including decks), location of wells/septic systems, utility locations, direction indicator, lot area, building coverage area, percentage of coverage, impervious area, existing structures on site, and surface drainage.			
3.	Foundation plan. Show dimensions, anchor bolts, any hold-downs and reinforcing pads, connection details, vent size and location to match #7 and #13.			
4.	Floor plan. Show all dimensions, room identification, window size, location of smoke detectors, water heater, furnace, ventilation fans, plumbing fixtures, balconies and decks 30 inches above grade, attic access/crawl space access.			
5.	Cross section(s) and details. Show all framing member sizes and spacing such as floor beams, headers, joists, sub-floor, wall construction, roof construction. More than one cross section may be required to clearly portray construction. Show details of all wall and roof sheathing, roofing, roof slope, ceiling heights, siding material, footings and foundation, stairs, fireplace construction, thermal insulation, etc.			
6.	Elevation views. Provide elevations for new construction; minimum of two elevations for additions and remodels. Exterior elevations must reflect the actual grade if the change in grade is greater than 4 ft at building envelope. Full size sheet addendums showing foundation elevations with cross-references are acceptable.			
7.	Wall bracing (prescriptive path) and/or lateral analysis plans. Must indicate details and locations; for non-prescriptive path analysis provide specifications and calculations to engineering standards.			
8.	Floor/roof framing plans are required for all floors/roof assemblies indicating member sizing spacing and bearing locations. Show location of attic ventilation.			
9.	Basement and retaining walls cross sections and details showing placement of rebar shall be provided.			
10.	Beam calculations. Provide two sets of calculations using current code design values for all beams and multiple joists over 8 feet in length and/or any beam/joist carrying a non-uniform load.			
11.	Manufactured floor/roof truss design details			
12.	Energy Code Compliance. Identify the prescriptive path or provide calculations. <i>A gas piping schematic is required for 4 or more appliances.</i>			
13.	Engineer's calculations when required or provided, (i.e. shear wall, roof truss shall be stamped by an engineer or architect licensed in Oregon and shall be shown to be applicable to the project under review.			

Checklist must be completed before plan review start date. Minor changes or notes on submitted plans may be in blue or black ink. Red ink is reserved for department use only.