

CITY OF SILVERTON, OREGON

2019-2020 Budget Calendar

- 01/03/2019 Worksheets and other information distributed to Department Heads.
- 02/11/2019 Last day to submit proposed budget worksheets to Finance.
- 02/15/2019 Last day to submit narratives to Finance.
- 02/25/2019 City Manager meetings with Department Heads begin.
- 04/02/2019 Notice of first budget meeting to paper.
- 04/10/2019 City Manager to complete budget message.
- 04/24/2019 **Publish first notice** of first Budget Committee meeting. (Not less than 5 days before the meeting nor more than 30 days.) Include notice of State Revenue Sharing Hearing and the website for the second notice. (At least 10 days prior to hearing.)
- 04/24/2019 **Post on website second notice** of first Budget Committee meeting. (Must be posted at least 10 days before the first budget meeting.)
- 05/09/2019 Deliver Preliminary Budgets to Budget Committee, and Department Heads.
- 05/16/2019 **First Budget Committee meeting** and State Revenue Sharing Budget Hearing. (Meetings will be held in Council Chambers starting at 6:00 pm) (Thursday)
- 05/21/2019 Second Budget Committee meeting. (Tuesday)
- 05/23/2019 Third Budget Committee meeting. (Thursday)
Additional Budget Committee meetings will be added if necessary.
- 05/28/2019 Send budget summaries and notice of council hearing to paper.
- 06/05/2019 **Publish notice** of hearing before the City Council. (Not less than 5 days nor more than 30 days before the meeting.) Publish Budget Summaries and all other required State of Oregon Department of Revenue forms.
- 06/17/2019 Budget Hearing before City Council for adoption of appropriations, tax rate, bonded debt levy and acceptance of State Revenue Sharing.
- 07/11/2019 Submit Notice of Property Tax Levy to County Assessor.