CITY OF SILVERTON

306 S. Water Street | Silverton, Oregon 97381

BUSINESS LICENSE APPLICATION

Addendums Attached: ☐ None ☐ Home Occupation ☐ Tobacco Store
☐ MetCom Responsible Party Information Form **(Required for local businesses only)**

Business Name	
Business Mailing Address	
Silverton Business Location (**local businesses only**)	

Business Phone	Business Owner's DL # or Tax ID #
Business Owner's Name	Business Owner's Phone #(s)
Email Address	Number of Employees (Contractor's-# on site at a time)
Days & Hours of Operation	Opening Date **(local businesses only)**

Description of Business and Products or Services

Contractors

Construction Contractors Board (CCB) # or Landscape Contractors Board (LCB) #	Expiration Date
Plumbing/Electrical License #	Expiration Date

I hereby certify that the information contained herein is true to the best of my knowledge. I agree to abide by all applicable codes and ordinances of the City of Silverton and will notify the City of any changes concerning information within this application. **I understand that submission of this application along with fee payment does not constitute the issuance of a business license and agree that I will not engage in business activities prior to receipt of a business license which may take up to ten business days:**

Signature: _____ Date: _____

Received by: _____ Date: _____

✓	Fee Type	Amount	Amount Collected
	0-4 Full Time Employees	See Schedule	
	5+ Full Time Employees	See Schedule	
	Home Occupation (pro-rated semi-annually)	$ 50.00	
	Tobacco Store (surcharge on business license)	$ 50.00	
		Total Collected	

Pro-Rated Fee – pro-rated semi-annually for businesses that did not have an active business license in the prior calendar year

	0-4 FTE Employees	5 + FTE Employees
If submitted January - June	75.00	125.00
If submitted July – December	37.50	62.50

Routing and Approval   Initial/Date:

Planning/Zoning	
Code Enforcement	
Building	
Police	
City Manager	

Conditions or Comments: